Policy No.: 5003

Board Approved: July 1993 Revised: September 21, 2004

Revised: May 16, 2023

## **Equal Employment Opportunity**

Hagerstown Community College is committed to recruiting, employing, training and promoting the best qualified applicants and employees in all job classifications and academic rank without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), parental status, age, disability, genetic information, political affiliation, military status or other non-merit based factors, national origin, covered veteran's status, ancestry, marital status, physical or mental disability or otherwise qualified individuals, and any other category protected by Federal, State or Local law. age, gender (except where gender is a bona fide occupational qualification), national origin, sexual orientation, disability or covered veteran's status, and HCC is committed to creating a workforce that is diverse and reflective of the ability and talent available in the field of higher education.

The maintenance of equal employment opportunity at the College is the responsibility of the President through the Office of Human Resources in developing and initiating procedures to ensure the fulfillment of the policy.

The President of the College is responsible for the implementation of this policy including establishment of procedures to investigate and make final determination of complaints on alleged violations of this policy.

In addition, the College will go beyond avoiding overt discrimination and will, through educational programs, help faculty and staff become aware of and to recognize more covert and subtle forms of discrimination and then remove those institutional barriers to equality.